

STATEMENT OF INFORMATION

1. **Legal Name of School:** Maple Hill Services Inc.
Operating Name of School: Maple Hill Montessori School
Location: 147 Toronto Street, Barrie, Ontario, L4N 1S5
2. **Maple Hill Montessori's Teaching Philosophy:** The Canadian Council of Montessori Administrators (CCMA) ensures that each school provides Directors/Directresses that are Montessori graduates. The curriculum is set and maintained as a standard of the Montessori programme. Our aim is to guide the child through captivating curriculum and materials and nurture the passion and love of learning. Our classrooms provide Montessori materials for each child's use. Maple Hill Montessori is a member of CCMA, working to achieve accreditation with the CCMA.

Public Education Parallel: Maple Hill Montessori is proud to parallel the Ontario curriculum to ensure that each child may learn grade specific skills. This process is enhanced by utilizing Montessori theories, philosophies and materials. Testing is made available in Senior Kindergarten and Grades 3.

Academic Programme:

- **Toddler Montessori Curriculum:**
This intimate program has a 5:1 ratio and is located separately from the remainder of the school. The program is conducive to the younger Montessori child and allows for a natural exploration of their environment while introducing the beginning steps to learning. The student's age range is from 18 months to 2.5 years and class is instructed by a nurturing, Early Childhood Educated individual with a background in Montessori Toddler Education. The daily schedule allows for healthy snacks, outdoor education, afternoon naps and an introduction to Montessori toddler materials in addition to nurturing a child's natural development.
- **Early Childhood Montessori Curriculum:**
Students in this programme range from 2½ to 5 years of age.
Our morning programme begins at 8:45 A.M. and finishes at 11:30 P.M.
Our afternoon programme begins at 12:45 P.M. and finishes at 3:30 P.M.
The academic focus is on five main areas of learning:
 - personal independence and care for the environment
 - education of the senses
 - language
 - math
 - cultural studies
- **Lower Elementary Montessori Curriculum:**
Students in this programme range from 5 to 9 years of age.
The full-day programme begins at 8:45 A.M. and finishes at 3:30 P.M.
The academic focus includes the following areas of learning:
 - language
 - math
 - science
 - social and cultural studies
 - the arts
 - health and physical education

Programme Delivery: Our academic programme is delivered by either a Director or Directress. Ministry of Education guidelines are reflected in the core content of the delivered material. Children work within the Montessori framework, using Montessori materials, directed in Montessori philosophy, with the aim to achieve the benchmarks provided for expected grade levels.

3. **Measuring Student Progress:** The Montessori curriculum is integrated. The measuring of student progress is the same regardless of subject area. The information provided below is the same for each of the core subjects of reading, writing and mathematics.

Primary Level (ages 3-6 years-Preschool through SK)

Montessori materials are self-correcting, allowing the students to explore and perfect their work. Many lessons build in sequence to allow a student to understand the concepts being taught. Each student works with the material until a level of competence is reached. They then progress to the next lesson. This in itself is an evaluation of the student's ability. Each student is taught individually giving the teacher immediate insights into the student's grasp of every concept taught. Teachers track students through the use of a curriculum outline and rubrics of each child. Written anecdotal progress reports are prepared and given to parents and legal guardians three times a year.

Lower Elementary Level (ages 6-9 years – Grades 1 through 3)

As in the Primary Level, each concept is broken into small stages called lessons. As the student masters one lesson, they move to the next lesson. Since lessons are taught individually or in small groups of two or three students at a similar level, the teacher is able to assess each student's level of understanding and identify if they are ready to move forward to the next lesson. Teachers track students through the use of a curriculum outline and rubrics for each child. As the 7 and 8 year old, level (grade 2 and 3) the students are given cognitive tests using the standardized Canadian Test of Basic Skills (CTBS), for Math and Language (reading and writing), once per year. Written grading and anecdotal progress reports are prepared and given to parents and legal guardians three times a year.

4. **Enhancing Student Safety**

Montessori teachers receive their teacher training from colleges and other institutions that are not recognized by the Ontario College of Teachers. Most Montessori teachers do not obtain an Ontario Teaching Certificate and would not be registered with the Ontario College of Teachers.

5. **Providing Consumer Protection Information**

The school's Parent Policy and Procedure Handbook which is provided to all parents and guardians includes a statement regarding information relating to the Parents rights as consumers from the Ministry of Consumer and Business Services' website at www.cbs.gov.on.ca or by telephone at 416-326-8800, or toll-free at 1-800-889-9768.

6. **Annual Student Evaluations:** Testing is done regularly on various levels. This testing has been prepared so that it complies with the Montessori philosophy. Students at the 7, and 8-year-old level are given cognitive tests using the standardized Canadian Test of Basic Skills (CTBS), for Math and Language (reading and writing) once per year. Students at the 9 and 10-year-old level (grade 4 and 5) are given cognitive tests using the standardized Canadian Cognitive Achievement Test (CCAC) for Math and Language (reading and writing), once per year. All students in the last year (grade 6) of the three-year Upper Elementary program prepare for the SSAT's, which many are required to take for entry into school's to which they are applying. Evaluations of these tests parallel those within the Ontario curriculum, using the Montessori philosophy.

7. **Professional Credentials:** Our staff's professional credentials are as follows:

Sharon VanderKruys – Casa Directress

- Graduate of the St. Nicholas Montessori College, with a diploma in the Early Childhood Casa Program
- Graduate of the Toronto Montessori Teacher Training Institute with a diploma in the Early Childhood Casa Program
- 17 years work experience in the field of Montessori education

Mrs. Christie Galle

- Georgian College, Early Childhood Education
- Graduate of the Toronto Montessori Teacher Training Institute with a diploma in the Early Childhood Casa Assistant Program
- Graduate of the North American Montessori Training Institute with a diploma in the Early Childhood Casa Program
- Broadcast Journalism Diploma
- 8 years work experience in the field of Montessori education

Mrs. Robin Krafft

- Completing her North American Montessori training, Summer of 2007
- Early Child Education Diploma
- Bachelor of Arts in English Literature
- Toronto Montessori Institute Workshops
- 8 years work experience in the field of Montessori education

Mrs. Angela Battaglia

- Recent Graduate of Toronto Montessori Institute
- Bachelor of Arts at Nipissing University
- ESL Instructor in Tokyo, Japan
- 2 years work experience in the field of Montessori education

Mrs. Erin Barnard – Returning from Maternity Leave

- Graduate of the Toronto Montessori Teacher Training Institute, with a Lower Elementary Diploma in Montessori Method of Education.
- Graduate, York University, with a Degree in Child Psychology
- 8 years work experience in the field of education

Stephanie Dewar

- Graduate of the North American Montessori Centre, with Preschool / Kindergarten Montessori Teaching Diploma
- Graduate, Canadore College, Early Childhood Education
- 4 years work experience with children's education

Andrea Meechan

- Graduate of the National Nursery Examination Board, England, 1983
- Graduate of the Primary Learning Management, Central Queensland University
- 12 years work experience with children in an educational environment

Kaleigh Kennedy

- Graduate, Algonquin College, Early Childhood Education
- 5 years work experience with Maple Hill during summer months

8. **Criminal Reference Checks:** Reference checks are a requirement for all employees associated with Maple Hill Montessori School. Criminal reference checks have been completed on all employees before the beginning of each school year.
9. **Tuition Refunds:** In order to withdraw a child from Maple Hill Montessori School and receive a refund, the school must receive one month's written notice. If, after consultation between Administrator, Supervisor, Directress and the parents, it is agreed that a child has not adjusted to the program and should be withdrawn for the benefit of the child, fees paid for services not rendered will be refunded in full after services have been paid.
10. **School History:** Maple Hill Montessori School has been in operation since August 1, 2001.
11. **Pupil Health and Safety:** Maple Hill Montessori School has complied with the standards set by the Building Code and the Fire Code, and all requirements of the Simcoe County Health Unit, the Promotion Act, and the Ministry of Community and Social Services. Maple Hill Montessori School provides a Staff Behaviour Management Policy and is in the process of creating a Pupil Behaviour Management Policy.